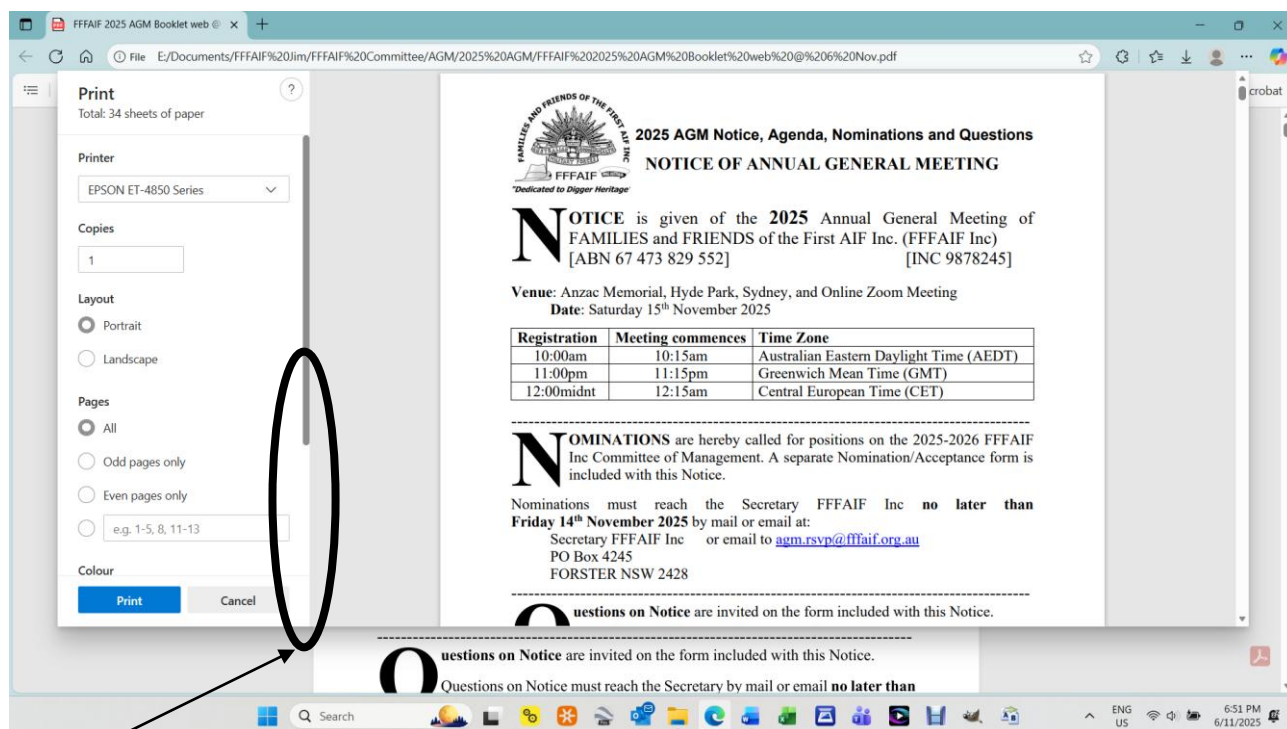


Guide for printing the 2025 FFAIF AGM Booklet

These instructions are for printing the AGM booklet using an Epson printer on a Windows 11 computer for a PDF document in Microsoft Edge. Other brands of printers and different software packages may have different but similar interfaces and dialogue boxes.

With at least 20 A4 pages of paper in the printer, select the Print function

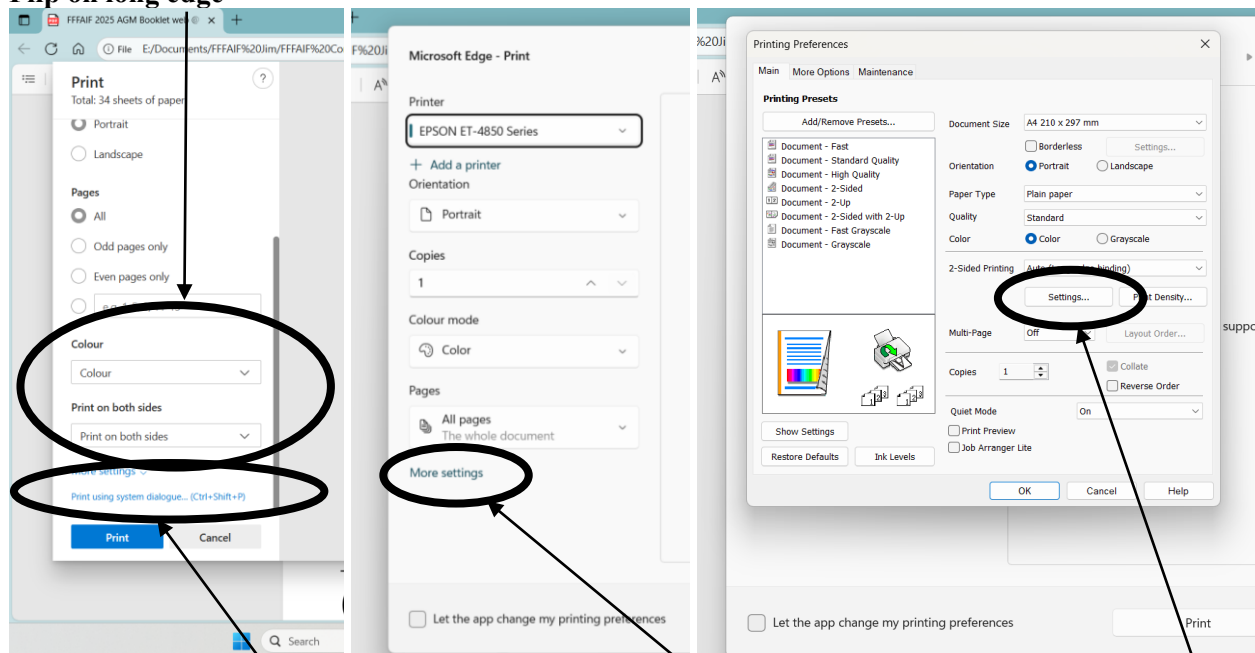


Scroll down on the left hand side to see more options

Select print in **Colour**

Print on both sides

Flip on long edge



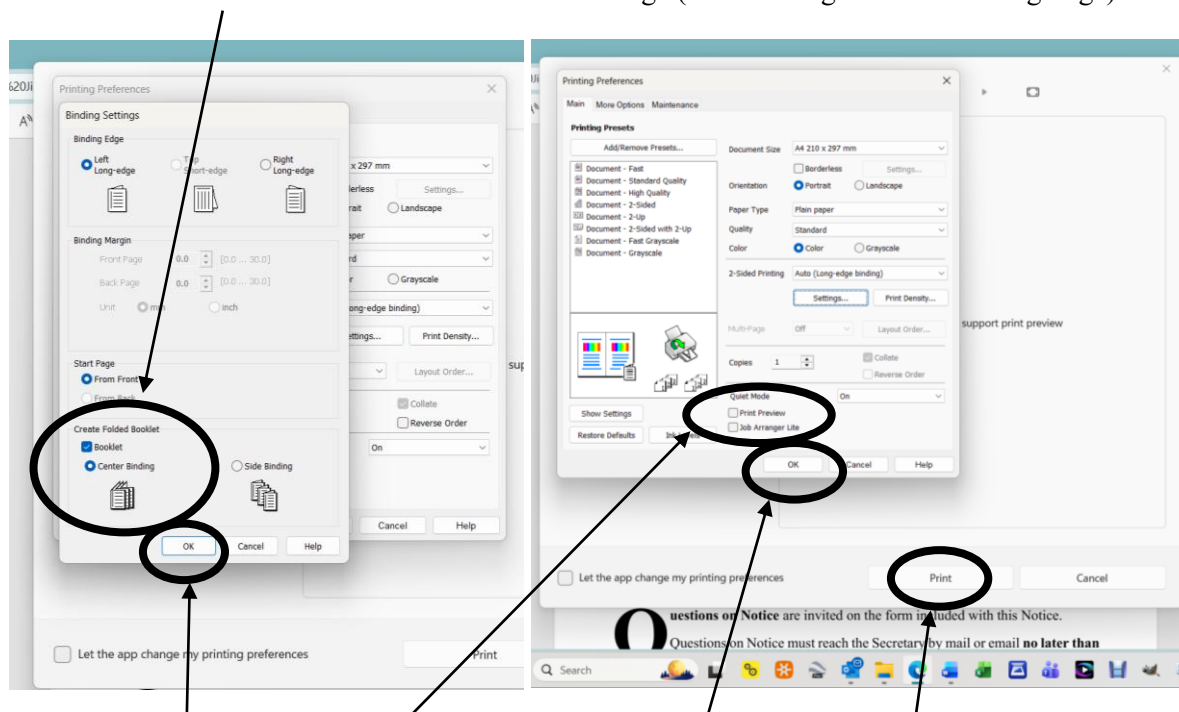
And select

“Print using system dialogue ... (Ctrl + Shift +P)”

Choose “More settings”

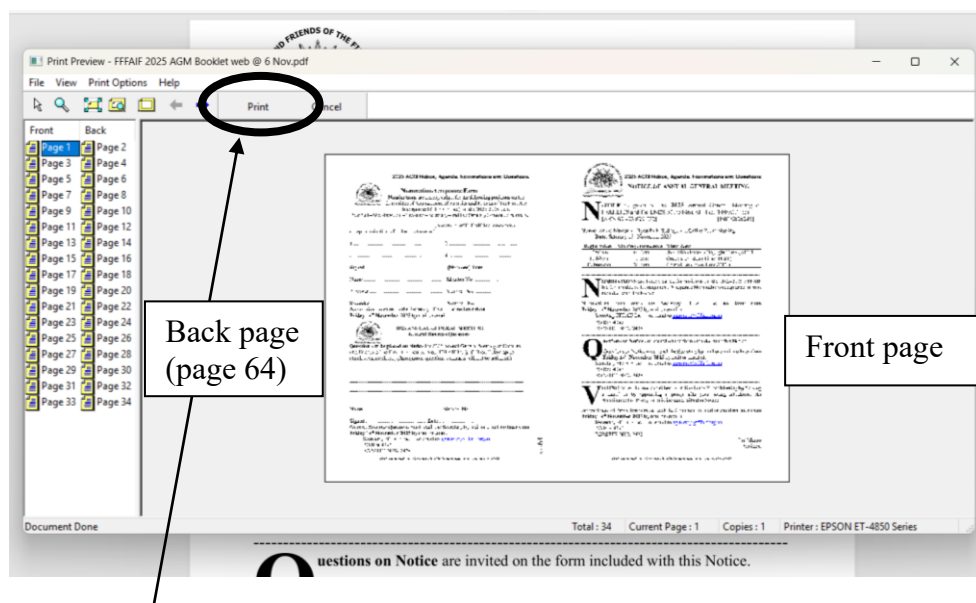
And choose “Settings”

Choose “Create Folded Booklet” with “Center Binding” (with binding on the Left Long-edge).



Then Click “OK”, select “Print Preview” and then click “OK” again and “Print”

After about 15 seconds, the preview will appear



Then click “Print” and perhaps read an article in DIGGER have a cuppa

In 15 minutes, hopefully, your 2025 FFFAIF AGM Booklet will print out double sided.

While the page order may look strange, it is designed so that when all of the printing is completed, all you should have to do is take the completed set of printed A4 pages and fold them in half, and you will have your A5 booklet with the Annual Report inside the AGM wrap-around and with all the pages readable in numbered order 1-64.

Cheers as we Keep the Memory Alive
Jim